

Young Adult Friends Burlington Friends Meeting Coordinator

I. General description

- The Coordinator of the Young Adult Friends or, YAFs as they are commonly referred to, helps foster the spiritual life and community connection of those between the ages of 18-35ish. Generally the coordinator helps plan potlucks, discussion groups, hikes, attending of community events (such as local protests or local music), and if there is interest a weekend or day retreat.

II. Responsibilities

- Collecting names of YAFs that visit Burlington Friends Meeting and putting them into a google group document.
- Reaching out and connecting either in person or via email with YAFs that are interested in Burlington Friends Meeting and have recently attended.
- Plan activities that are relevant and of interest to those in the YAF community
- Communicate with the YAF and larger community about said events.
- Purchase items needed for YAF events, turn receipts into the treasure of Burlington Friends Meeting.
- Communicate with the treasurer about the amount which is appropriate for the YAF budget.
- Write a state of society report each year.
- If needed report back to Business Meeting regarding any reports or action items which emerge in the community.
- Revise or re-approve this document in November of each year so it is up-to-date when Gifts and Service begins its work.”

III. Last Revised: January 15, 2018